

LONDONDERRY TOWNSHIP BOARD OF SUPERVISORS
Regular Meeting
August 2, 2021
7:00 P.M.

The Londonderry Township Board of Supervisors held their regularly scheduled meeting on Monday, August 2, 2021 at the Londonderry Township Municipal Building, 783 S. Geyers Church Road, Middletown, Pennsylvania, beginning at 7:00 P.M.

Call to Order: The meeting was called to order by Board Chair, Mr. Bart Shellenhamer at 7:00 p.m.

Salute the Flag

Attendance Role Call: Bart Shellenhamer, Chair
Ron Kopp, Vice-Chair
Mike Geyer, Member
Mel Hershey, Member

Present: Terry Kauffman, Acting Township Manager
Jeff Burkhart, Code/Zoning Officer
Andy Brandt, Public Works Director
Monique Dykman, MS4 Environmental Specialist
Sam Risteff, Golf Course Supervisor
Andrew Kenworth, Engineer
Mark Stewart, Legal Council

See attached list for Residents/Guests in attendance

Absent: Anna Dale, Member

REGULAR MEETING:

Citizens Input: None

Approval of Minutes – July 20, 2021 Board of Supervisors Work Session minutes

Mr. Hershey motioned to approve the July 20, 2021 Board of Supervisors Work Session minutes as corrected: The roads to be chipped and oiled include:

- Whitman Lane
- S. Deodate Rd.to Eppler Rd.
- Eppler Rd.
- Whitman Ln. to Locust Grove Rd.
- Steinruck Rd.
- Colebrook Rd. to Round Top Rd.
- Sand Hill Rd.
- Steinruck Rd. to Derry Twp.

Seconded by Mr. Kopp.

Call for Discussion: None
Minutes approved with corrections.

Manager's Report – Terry Kauffman, Acting Township Manager
Mr. Kauffman advised the board on the following:

- Mr. Letavic is still on medical leave with no specific return date set.
- The township office opened to the public on July 19, 2021. It has been a mostly smooth transition, and the majority of the residents have been supportive
- The PennVest closing occurred on July 28, 2021. Mr. Kauffman expressed gratitude to Supervisor Shellenhamer, Mr. Kenworthy, and Solicitor Stewart during the closing
- A surveillance camera system will be installed at the township office as soon as possible
- Starting on August 3, Mike Wood, from HRG will be at the township offices from 9:00 am until noon on Tuesdays and Thursdays to address questions concerning Londonderry Estates

Discussion: The Supervisors asked that staff continue to provide information concerning Mr. Wood's office schedule and the upcoming public meetings on Facebook and the township's website

Treasurer's Report – Presented by Mr. Kauffman, Acting Township Manager
Mr. Kauffman presented to the board a request for approval to pay the bills as submitted.

Payment of Invoices:

| FUND | Checks written in July 2021 for Supervisor approval |
|------------------------------|--|
| General Fund | \$ 315,425.94 |
| ME2 Fund | \$ 0.00 |
| Capital Projects Fund | \$ 0.00 |
| PennVest Fund | \$ 13,337.50 |
| Golf Course | \$ 120,122.74 |
| LVFC | \$ 0.00 |
| Debt Services | \$ 19,831.99 |
| Liquid Fuels | \$ 653.80 |
| Escrow | \$ 6,494.12 |
| Total by when written | \$ 475,866.09 |

Mr. Geyer motioned to approve the July bills. Mr. Hershey seconded the motion.

Call for Discussion: None

All in favor. Motion carried.

Zoning/Codes – Jeff Burkhart, Zoning/Codes

Mr. Burkhart presented the following informational items, project updates, and items for board action:

July 2021 Permit Report.

The Board reviewed the July 2021 Permit Report numbers. Mr. Burkhart stated that the numbers have not been negatively affected by the Covid-19 numbers.

Route 230 issue/car.

The Board was informed that the property owner received a citation from the Township on August 2, 2021.

Property Maintenance Issues.

Upon being asked by Supervisor Kopp, Mr. Burkhart reviewed resident property issues and the township's procedures and responses.

Update on commercial development plans progress.

Mr. Burkhart apprised the Board that building plans for Vision Ventures' two warehouses have officially been approved with progress for other warehouse projects continuing. Mr. Burkhart will be contacting First Industrial Development, the project owners and creators, Vision Group Ventures, for further discussion.

The Board was also informed that the subdivision plans for the warehouse at Lytle Farms has been submitted for review. Mr. Shellenhamer asked Mr. Burkhart that when he has discussions with the developers, that Mr. Burkhart enforces the Board's input.

Proposed Resolution 2021-14

Mr. Burkhart presented Resolution 2021-14 to the Board asking them to consider amending the Township's permit fee schedule for costs associated with demolitions with buildings and structures located within the floodplain.

Motion by Mr. Geyer and seconded by Mr. Kopp to approve Resolution 2021-14.

Call for Discussion:

Mr. Stewart reviewed the proposed resolution which has been designed to lower the financial impact to residents. The Board clarified the process which includes residents providing proof of the structure's demolition, to reinforce the timeframe of demolitions, and a discussion of how each demolition is affected by the uniqueness of the individual properties.

All in favor. Motion carried.

MS-4 Environmental Department – Monique Dykman

Progress Report for Environmental MS4 Department July

- MEII reimbursements for the Conewago Creek Planning are starting to come through.
- Permits from both DEP and USACE are being processed and are expected to be in hand in July.
- Working on bid prep and next steps.
- Participated in 4 Lancaster Water Week activities, each of which were idea provoking, inspiring and networking opportunities.
- Three Mile Island NPDES Termination walk through with HRG.

Public Works Report – Andy Brandt

Mr. Brandt presented his monthly progress to the Board.

Progress Report for Public Works Department 06-21 to 07-16-2021:

- Weekly: truck & equipment pm checks, mow Sunset Park, Braeburn Park, Firehouse, Swatara Creek Rd properties
- Bi-weekly: road checks

- Grade, seed & mulch around inlet @ 1755 Zion Rd
- Built rock wall & cold patched at inlet on Felker Rd @ Foxianna Rd
- Equipment repairs & serviced
- Andy & Matt attended Safety Committee meeting
- Met w/Foxianna Rd property owners about future pipe replacement project
- Picked up barricades from Schoolhouse Rd after storm, removed downed trees, cleaned debris from roadways
- Paved pot holes on Beagle Rd
- Took skid loader to Plasterer Equip. for service
- Swept roads w/Middletown Boro sweeper ahead of oil & chip
- Helped Conewago Twp. with sink hole repair
- Looked at boom mowers in Cornwall Boro and at Messick Farm Equipment
- Issued driveway permits and H.O.P.'s
- Placed playground mulch in Braeburn Park & Sunset Park playgrounds
- Repaired street signs
- Built swale at 812 Schoolhouse Rd
- Hung banners for Golf Course on Welcome to Londonderry Twp. signs on E Harrisburg Pk.
- Started to fabricate handrail for bench on new walking trail
- Met w/2 salesmen about cameras & key fobs for office
- Boom mowed roadsides
- Met on new walking trail to go over punch list

Monthly Planner

- Pave pot holes on Beagle Rd
- Foxianna Rd (E Harrisburg Pk. to Krepps Rd):
- Clear trees & brush
- Install bottomless arch pipe, raise road grade, stone, pave, install guiderail & paint lines.

Mr. Brandt also informed the Board that he was notified by Conewago Twp. that the bridge on Beagle Rd, between Elm Rd, in Londonderry Twp. and Mill Rd in Conewago Twp. will be closing in the near future for repairs.

Golf Course and Bar & Grill Report - Sam Risteff

Mr. Risteff presented his monthly report for the month of July 2021. The total monthly income received was \$194, 325.35 The total income from July 2020 was \$171, 050.29. The year to date total income is \$757, 286.46. Thursday Karaoke nights will return August 5 through September 10, 2021. Live entertainment returns on August 5 and runs through September 30. Energy Solutions/TMI has scheduled a golf outing for August 12.

The Board acknowledges Sam and Craig for their continued hard work.

Engineer's Report – Andrew Kenworthy

Mr. Kenworthy presented the following informational items, project updates, and items for board action:

Route 230 Sewer and Water Update.

Mr. Kenworthy informed the Board that there are three crews working respectively on Rt. 230. HRG will be sending information to residents.

Londonderry Estates Sewer Project.

HRG will be holding two public meetings at the township office on August 10 at 6:00 p.m., and on August 11 at 1:00 p.m.

Sunset Park Trail.

Mr. Kenworthy reviewed the drainage issues that have been identified at the Sunset Park Trail and will review a punch list with the contractors.

Laufer Road.

A meeting is schedule with Kinsley Construction on August 3, 2021.

Swatara Creek Road.

The Board was apprised that after the Gaming Grant is awarded in the Fall, funding for Swatara Creek Road will be discussed.

Solicitor's Report – Mark Stewart

Resolution 2021-13

Mr. Stewart presented Resolution 2021-13 to the Board of Supervisors asking the approval of the Township will construct a public sanitary sewer system to provide service to a neighborhood located along Woodcrest Drive and Pasture Drive in Londonderry Estates.

Motion by Mr. Geyer and seconded by Mr. Kopp to approve the Township building the sewer system located along Woodcrest Drive and Pasture Drive in Londonderry Estates.

Call for Discussion: None

All in favor. Motion carried.

Resolution 2021-15

Mr. Stewart presented Resolution 2021-15 to the Board of Supervisors asking for authorization to execute the National Fish and Wildlife Grant Agreement related to the Conewago Creek Water Quality Improvements Project and the delivery of other

documents required for the administration of the Grant.

Motion by Mr. Geyer and seconded by Mr. Kopp to authorize the execution of the National Fish and Wildlife Grant Agreement and the related documents required to administer the Grant.

Call for Discussion: The Board extended their appreciation to Ms. Dykman for an outstanding job to procure the Grant.

All in favor. Motion carried.

EMA Report – Les Gilbert, EMA Director: None

Citizen's Input: None

New Business:

The Board discussed possible candidates for filling vacancies for the Planning Position Chair, and a member of the Zoning Hearing Board. They will discuss the possible candidates further at the next Board of Supervisors Regular meeting.

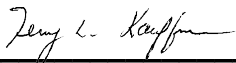
Old Business: None

Adjournment:

Mr. Hershey motioned to adjourn the Work Session. Seconded by Mr. Geyer. All in favor. Meeting adjourned 8:05 p.m.

Executive Session:

The Board of Supervisors went into Executive Session at 8:45 p.m. to discuss potential litigation with solicitor Stewart. The Board of Supervisors came out of Executive Session at 9:10 p.m. There were no actions taken.



Acting Secretary/fr